



Food Safety Laboratory Sample Submission Form

Submit To: NMSU Food Safety Lab
College of Agricultural, Consumer and Environmental Sciences
Center for Animal Health and Food Safety

Mail to: Dr. Willis Fedio
P.O. Box 30003 MSC 3BF
Las Cruces, NM 88003
Phone (575) 646-7352
Fax (575) 646-7344

Ship to: Dr. Willis Fedio
PGEL Building
2990 Knox Street
New Mexico State University
Las Cruces, NM 88003

For additional submissions, use Supplemental Submission Form Page 1 of ____

Company Name:			
Contact Name:		Address:	
Email:		City, State, Zip:	
Phone:		Fax Number:	

Please ensure that all samples are clearly labeled with your name (company name), product name, and other information (such as lot #, date of manufacture, etc.) necessary to identify them.

Project Information (optional):			
Project Name:		Sampled By:	
Project #:		Ref / P.O. #:	

Lab Use Only:

Client ID:	Report Number:
Date/Time:	Verified By (Initials):
Circle One: Temp: ____ C / F - Frozen - Room Temp.	
Circle One: Fed Ex - Airborne - UPS - Client - DHL - Other	

Sample #	Sample Identification/ Description/ Lot # (List below as applicable) Sample Date: _____	Analysis to be Performed / Method of Analysis (Check next to Sample ID)				
		Analysis →				
		Method →				
		Specifications →				
		Billing/Test Code →				

Courier/Receiver - Initial/Date/Time: _____

(Optional – Completed by Request)



Supplemental Submission Form

Page _____ of _____

Lab Use Only:

Client ID: _____	Report Number: _____
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